Quick Steps to Finding an Article
Using CKN and the Queensland Health Libraries network

Queensland Health (QH) and Queensland Health Libraries (QHL) subscribe to a large number of electronic resources - journals, databases, evidence-based practice and point-of-care resources. Accessing information in a timely manner is critical. This factsheet provides some hints and tips to help you get started.

3, 2, 1 Go….

If you are looking for a specific article follow these steps.

3. CKN [https://www.ckn.org.au/]

Ensure you have a CKN registration to access CKN 24/7. Find CKN on your Desktop, the QHEPS, MNHHS and COH webpages.

- Enter the article title and surname of the first author in the Basic Search box

If you can’t quickly identify the article in the Basic Search CKN results, try duplicating the search in one of the Research Databases located on the CKN Home menu. Try CINAHL or PubMed.

- Enter keywords from the article, or use different lines to enter the title and author in a database search

- Do not tick the ‘Suggest Subject Terms’ when you know the title of the article. [This tool generates Medical Subject Headings (MeSH) terms which are good when you are looking for a large number of resources.]
• A PDF symbol is attached to an article if the full text is contained within the database, otherwise there will be options to ‘Request the article’

2. QHL network http://qhlibraries.slq.qld.gov.au

Library registration is separate to CKN. Make sure you are registered with the library in order to track your usage, order resources, etc. Complete the membership form on https://reg.qhlibraries.slq.qld.gov.au/

• Search the library catalogue. Use the drop-down menu to select All Resources or Journal Articles

• If the Full text (is) available, click on the link and the location provided under View It heading

• If No full-text – Request it appears, click on the link and Ask for this journal article under the Get It heading

1. COH Library http://sas.health.qld.libguides.com/home

• Complete the online request form. Select Metro North – Community and Oral Health Directorate Library from the drop-down menu.

• The form will be automatically generated to COH-Library@health.qld.gov.au and will be picked up by the Librarian during work hours

• A series of checks will be done to locate the article including searching the holdings of most Australian Health Libraries

• The article will be emailed to the requestor [The request will be actioned asap. The turnaround time can vary from one hour to one week.]

A couple of tricks for searching

• Use the truncation symbol * e.g. person* will include persons, personnel, personally, etc in the search. This is really useful if you are not sure if a word is to be singular or plural. Be wary though that you don’t truncate too early in the work, e.g. per* which will result in too many variations.

• If you want to be sure that you pick up all variations, remember that there are American English, Australian English and British English spellings for the same work, e.g. pediatric and paediatric.

• Some journals have a 12 month embargo on access to full text through the CKN databases. The article may be available through the Australian health libraries network if a library maintains a print subscription.

For further assistance contact:

COH Librarian COH-library@health.qld.gov.au ph: 07 3360 4796