RACF Medication Management 2.7 Staff Training Record

Section 1 – Staff member’s certification

I the undersigned confirm having received and read the “RACF Medication Management 2.7 FACT sheet” including information about:

- Your obligations
- Your responsibilities as a worker
- Policies and procedures

I understand my responsibilities in relation to medication management and confidently answer the following questions correctly:

- The expected outcome of Accreditation Standard 2.7 is:
  Circle the correct response
  1. Care recipients’ medication is managed safely and correctly.
  2. All staff can give out medications.
  3. Residents will be able to manage their own medications at all times

- Which of the following are correct actions to meet standard 2.7?
  1. Staff demonstrate residents’ medication is managed safely and correctly
  2. Staff demonstrate compliance with the medication management system
  3. Staff can demonstrate the medication management system is safe, according to relevant legislation, regulatory requirements, professional standards and guidelines
  4. Residents/representatives confirm they are satisfied that medication is managed safely and correctly
  5. All of the above

- How do we manage medications correctly?
  1. Correct identification of residents
  2. Residents receive the correct medication, in the correct dose via the correct route and at the correct time
  3. Assessment of the skills and knowledge of all staff administering medications – annual and ongoing
  4. Administering of medication in a manner which promotes residents’ rights
  5. All of the above
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As a Queensland Health employee, I am able to apply these principles in the workplace.

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<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Department</th>
<th>Facility</th>
<th>Payroll Number</th>
<th>Stream (eg Admin)</th>
<th>Signature</th>
<th>Date</th>
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Section 2 – Line manager certification

I confirm the above named staff member has been provided with the “RACF Medication Management FACT sheet” covering the above.

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Position</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
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