Work Health and Safety Induction (OH&S) Staff Training Record

Section 1 – Staff member’s certification

I, the undersigned, confirm having received and read the “Work Health and Safety Induction FACT sheet” including information about:

- Your obligations under the Work Health and Safety Act 2011 (The WHS Act)
- Your responsibilities as a worker
- Policies and procedures
- Risk management process
- Potential hazards
- How to respond to incidents, injuries and emergencies
- How to access additional WHS resources within Queensland Health
- Basic workplace requirements and management under WHS regulations
- WHS key risks within Queensland Health

I understand my responsibilities in relation to work health and safety?
As a Queensland Health employee, I am able to apply these principals in the workplace?

Section 2 – Line manager certification

I confirm the above named staff member has been provided with the “Work Health and Safety Induction FACT sheet” covering the above

Please forward this form to your designated data entry person for addition of training records to the Mandatory Training Register. This record must be kept with Department/Service Line of origin, in the building in a locked metal filing cabinet or in electronic form.